

<b>Oaklands WRES Action plan 2018/19</b>						
No.	Issue	Action	Who	When	RAG Status	Update/comments
1	Are any steps planned during the current reporting period to improve the level of self reporting by ethnicity	Reminder sent out to staff with missing ethnicity data	Governance Lead/HR Coordinator	30/06/2018		Email sent on 12/06/2018
2	Establish reliable data collection method for recording ethnicity of job applicants and recruits	Data collection spreadsheet devised for completion by HRCoordinator	Governance Lead	30/06/2018		14/06/2018 Spreadsheet shared with HRC
3	Establish reliable data collection method for recording ethnicity of staff undergoing the disciplinary process	Data collection spreadsheet devised for completion by HRCoordinator	Governance Lead	01/07/2018		14/06/2018 Spreadsheet shared with HRC
4	Establish reliable data collection method for recording ethnicity of staff accessing non-mandatory training	Data collection spreadsheet devised for completion by HRCoordinator	Governance Lead	02/07/2018		14/06/2018 Spreadsheet shared with HRC